

Dear Colleagues,

I would like to take this opportunity to formally welcome you to the Rollins community! Rollins enjoys a strong tradition of educational leadership among national liberal arts institutions. Hamilton Holt, Rollins’ renowned eighth president, said, “We hire young and energetic faculty ... whose personalities are inspired by an atmosphere of innovation and creativity.” I believe you will find that tradition continuing at Rollins. Our mission is to provide an integrative liberal arts baccalaureate education of the highest quality that instills intellectual curiosity and a commitment to lifelong learning and service. The Dean'sOffice along with the Christian A. Johnson Institute for Effective Teaching is committed to the success of each faculty member as we strive to create compelling educational experiences with our students.

Sincerely,
James Zimmerman, Ph.D.
Director, Christian A. Johnson Institute for Effective Teaching

NEW FACULTYSUPPORTTEAM



Jennifer Addleman *Human Resources Benefits Administrator*
407-646-2369

Jennifer Addleman's office is located in Carnegie Hall, 3rd floor



Dr. Jennifer Cavanaugh *Interim Dean of Arts and Sciences*
407-646-2175
407-646-2280

Dr. Cavanaugh’s office is located in the Dean’s suite, first floor of the Mills building.



Dr. Gabriel Barreneche *Interim Associate Dean*
407-646-2175
407-646-2280

Dr. Barreneche's office is located in the in the Dean's suite, first floor of the Mills building.



Dr. Debra Wellman *Dean of the College of Professional Studies*
407-646-2175
407-646-2280

Dr. Wellman’s office is located in the Dean’s suite, first floor of the Mills building.



James Zimmerman *Director of the Christian A. Johnson Institute for Effective Teaching Associate Professor of Chemistry*
407-646-2261

Dr. Zimmerman’s office is located in the Warren Administration building.

ROLLINS LINGO

- AAC Academic Affairs Committee, oversees A&S curriculum
- A&S The College of Arts & Sciences
- Alfond Alfond Sports Center (ASC)
- Beans Term given to Rose Skillman Hall, which is located on the main floor of the Cornell Campus Center and serves as the College’s primary dining venue
- BBR Campus Center Bieberbach-Reed, a meeting room in the Campus Center
- Short name for Cornell Campus Center, which houses the main dining area, several meeting rooms, and Dave’s DownUnder (The Grill and C-Store).
- Campo Nickname for Campus Safety officers
- CCC Cornell Campus Center
- CC Curriculum Committee, oversees the CPS curriculum
- CFAM Cornell Fine Arts Museum
- CIEs Course Instructor Evaluations, completed by students
- Club Olin Olin Library
- Common Hour Tuesdays and Thursdays from 12:30–1:50
- CPS The College of Professional Studies
- Crummer Crummer Graduate School of Business, Rollins MBA programs
- CSS Cornell Social Sciences Building
- EC Executive Committee, A&S and CPS
- Explorations First-year orientation programs
- FEC Faculty Evaluation Committee, A&S
- Fox Day Campus-wide function in spring where classes and meetings are canceled
- Foxlink Online resource for faculty and staff
- FSAR Faculty Self-Assessment Report
- The Green The central lawn on campus, located in front of Mills Memorial Hall Information
- IT Technology (help line x6363)
- Marketplace Main cafeteria located in the CCC
- Mills Short name for Mills Memorial Hall
- OCE Office of Community Engagement
- Olin Olin Library
- PDR Presiden't Dining Room, sometimes also called RPDR, Rice President's Dining Room
- P & T Promotion and Tenure Committee for CPS
- PSC Professional Standards Committee for A&S
- R-Card The official campus identification card
- RCC Rollins College Conference, a required seminar course for all first-year students
- Rose Skillman A fancy name for the main dining area in the Campus Center
- R-Net Intranet providing information relevant for faculty, staff, and students
- TJ’s The Thomas P. Johnson Student Resource Center
- WPI Winter Park Institute
- WPRK Campus radio station, 91.5 FM



WHAT TO DO WHEN:

The equipment in my classroom won't work.
Call Classroom Technology, x2357.

I need to reserve equipment.
Schedule online through R-Net, virtual EMS; <http://ems.rollins.edu/VirtualEMS>.

I have questions about my password.
Call Information Technology, x6363.

I need regalia.
Call the Bookstore, x2133.

I have questions about faculty travel.
Call Karla Knight, x2287.

I have a headache and need aspirin.
Visit the C-Store or Health Center.

My students' textbooks aren't in.
Call Tom Quinby, x6304.

I have a disruptive/drunk/abusive/disorderly/very ill student.
Call Campus Safety, x2999.

The lights or air conditioning is out in my office. Or there are bugs.
Call Facilities, x1000.

I have a question about a student cheating or plagiarizing.
Call the Dean's office, x2280 or x2175.

A student cannot register for my class.
Call the Dean's office, x2280 or x2175.

I have a student who is very depressed or I am concerned about a student's mental health.
Call the Care Team, x2345

WHERE IS MY MEETING?

Bieberbach-Reed Conference Room (just to your left inside main entrance of Cornell Campus Center)	331
Bush Auditorium	100
Dean's offices (foyer to your right)	331
Faculty Club	204
Galloway Room (foyer to your left)	325
Hall of Fame Room (second floor)	420
Hamilton Holt Auditorium (inside Holt School building)	203
International House	214
Library Meeting Room (inside Olin Library, straight ahead from main entrance)	235
Mills Lawn/The Green	335
President and Provost offices	101
President's Dining Room (far left corner of Cornell Campus Center)	325
Reeves Lodge	210
Sullivan House	238
SunTrust Auditorium	425
Van Houten Conference Room (second floor of Olin Library)	235
Warden Dining Room (far right corner of Cornell Campus Center)	325
Woolson House	236

WHERE CAN I PARK?

The dark blue shaded areas on this map are reserved faculty/staff parking. All are typically available prior to 8 a.m. Your best bet for parking after 8 a.m. will be in the SunTrust Parking Garage. Due to ongoing construction during the 2012-2013 academic year, the Hauck Hall Parking Lot may or may not be available.

